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Approved For Release 1999/09/20 : CIA-RDP78-03991A000500010036-6

6 January 1955

MEMORANDUM FOR: Chief of Logistics

FROM

: Chief, Technical Review and Policy Staff

SUBJECT

: Weekly Activity Report

1. General

a. Review of Logistical Activities in Europe - (continued item)

Met with representatives of WE Division to discuss corrective action to be taken in reference to the recent trip conducted by the Chief of Logistics and the Chief, Technical Review and Policy Staff.

2. Projects and Studies in Process



b. Special Personnel Investigation - (completed item)

Copies of the report of this investigation were furnished to the DD/A, the Inspector General, and the Chief, Administrative Staff, LO. This completes the assignment of this Staff on this project.



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c. continued item)

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Investigation of alleged irregularities in logistics activities at has been completed. Final report is being prepared for the Chief of Logistics.

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d. Report of Audit - (new and continued item)

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A copy of an audit report prepared by the Auditor-in-Chief for has been referred to this Staff for necessary action. Inasmuch as action required by the audit specifically was designated in the report to be taken by the Director of Training, contact has been made with the appropriate representatives of the Director of Training to ascertain the status of the report. The Director of Training concurs in recommendations pertaining to logistics and has taken, or is initiating, corrective action. The Logistics Office will receive a copy of the Office of Training comments to the Auditor-in-Chief regarding this report. Follow-up on this project will continue to insure corrective action is taken.

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e. Printing Plant - (continued item)

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A memorandum has been prepared for submission to the Chief of Logistics setting forth the complete background of the situation with respect to the Reproduction Shop Recommendation is made that the Planning Staff establish a target date for completion of this project which is in keeping with the project's urgency.

f. Publications Survey, NIS Gazetteers - (continued item)

Format details and a sample format of work composed on the Varitype machine have been discussed with officials of ORR and the Board of Geographic Names, Interior Department. Further investigation will be made of the products of other companies before a final decision is reached relative to the camera composing machine that will be used on this project.

g. Transfer of Davidson Printing Machines to Riverside Stadium - (new and continued item)

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OCD has requested that the printing of all "batch" material be performed in one location, requiring the transfer of Davidson machines now located at the plant to Riverside Stadium. FI officials do not agree to this proposal for reasons of security and the efficiency in the printing of FI reports. A study is being

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- h. Requisitions for Printing and Reproduction Equipment (continued item)
 - (1) Approved a requisition for issue from stock of an Apeco Autostat machine for the Office of Operations as a replacement for a machine now being used.
 - (2) Approved a requisition for a Ditto machine for use by the Office of Training in Building. There is no other duplicating equipment in this building.

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